

## 2020/21 Under spends and Grants - Requests to Roll Forward

Appendix H

Ref	Service Area	Service	Amount £	Amount Agreed by Management Team	Under spend and details of request	Request Made by (Service Mgr/Budget Holder)	Recommended Treatment / Reserve Allocation
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**1) Requests to roll forward service underspends.**

US1	Corporate	Elections	10,000	<b>10,000</b>	I would like to request that some of the under spend within the Electoral Services staffing budgets is rolled forward to assist with the delivery of the Elections in 2021 for the planned elections in May and any subsequent by elections, until April 2022.	Tracey Holmes	Elections
US2	Environmental & Leisure Services	Environmental Health	30,000	<b>30,000</b>	The underspend on the vacant Commercial Officer post will allow the service to plan its restructure accordingly and employ additional temporary support staff in the short-term to complete statutory work that was delayed and outstanding due to the Covid pandemic. This will help ensure that businesses are operating safely and compliantly. It will also allow for staff to catch up with their CPD training which has not been achieved during the pandemic.	Tracy Howard	Environmental Health
US3	Sustainable Growth	Sustainable Growth	10,000	<b>10,000</b>	It is proposed that the rollover underspend from last year's cancelled Greenbuild event should be used to assist in funding the staff resource required to organize, garner sponsorship income and promote Greenbuild 2021 (or April 2022 subject to Member decision).	Annie Sommazzi	General Reserve
US4	Environmental & Leisure Services	Environmental Services	11,500	<b>11,500</b>	Underspent as we were awaiting the outcome of a funding bid related to litter bin provision. We have been awarded c. £14k when £25k was initially sought. Award has been made on basis of a whole project cost of £36k and it has not been possible to place orders and take delivery of any bins as yet as outcome was only recently communicated to us. Annual bin budget is £12k, as such we will require both 20/21 and 21/22 budget to implement the project in full (and meet the terms of the external funding). Therefore, the underspend will be fully utilised in 21/22.	Scott Martin	Environmental Health
US5	Sustainable Growth	Coast Protection	31,000	<b>31,000</b>	The roll forward is for funding maintenance works for sea protection at Overstrand. The works were to begin in 2020/21 and have been tendered, however, due to various factors the works will not be spend in 20/21 and will progress in 21/22. The value of the roll forward may change due to final payment of invoices from other works.	Rob Goodliffe	Coast Protection
US6	Corporate	Human Resources	31,000	<b>31,000</b>	Savings resulting from delays in the corporate training programme due to Covid. This would be ringfenced in 2021/22 to provide leadership development to the six newly appointed Assistant Directors and the Corporate Leadership team.	James Claxton	Organisational Development

<b>123,500</b>	<b>123,500</b>
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**2) Unspent grants - grants received in the year that remain unspent at 31 March 2021**

Grant 1	Sustainable Growth	Coast Protection	10,000	<b>10,000</b>	Coastal Partnership East is completing a project entitled 'Coastal Loss Innovative Funding and Finance', this project is part funded by third parties. The income has been received from a partner to contribute to the project costs, however due to type of the contract the vales will not be spent until the contracted tasks are completed. As such the request is to roll forward the grant received to contribute to the spend in 2021/22.	Rob Goodliffe	Coast Protection
Grant 2	People Services	Health & Communities	34,127	<b>34,127</b>	Ringfenced grant relating to funding for Social Prescribing posts. This grant will be used to extend a social prescribing post for 1 year until 31 March 2022	Sonia Shuter	Housing
Grant 3	People Services	Housing Adaptions	32,751	<b>32,751</b>	This request is to roll forward the unspent fee income generated from Diasbled facilities grant, to be used to support the staffing costs of the Housing Adaptions Team in 2021/22.	Karen Hill	Housing
Grant 4	People Services	Benefits Administration	55,539	<b>55,539</b>	Burdens funding through the DWP . The caseload for HB & CTS is continuing to rise as a result of Covid-19 and the financial and economic disruption to households and businesses. The service has seen an increase to the number of new claims and change of circumstances following Covid-19. It will need to rely on support of additional working through overtime and the use of agency to keep up with demand for our services from vulnerable people. The service is also continuing to improve accessibility and the customer journey to make it simple and easy for vulnerable people to access vital benefits they need. Underspends will be used to improve system functionality, accessibility, staff training, etc. These improvements could not be funded from the revenue budget	Trudi Grant/Lindsay Circuit	Benefits

<b>132,417</b>	<b>132,417</b>
<b>255,917</b>	<b>255,917</b>

**TOTAL**